

## MINOR PROTECTION STANDARDS

### Applicable within the Western Camp Resort in Zator

Based on Article 22c of the Act of May 13, 2016, on Counteracting Sexual Crime and Protecting Minors (Journal of Laws of 2024, item 560, as amended), this document is introduced to ensure the well-being of minors staying within the Western Camp Resort in Zator.

#### I. Definitions

1. **Standards** – This document titled "Minor Protection Standards Applicable within the Western Camp Resort in Zator," which outlines, among other things, the rules ensuring safe interactions with minors, the procedures for identifying minors present in the resort and their relationships with adults accompanying them, and the procedures for responding in cases of justified suspicion that the well-being of a minor within the Western Camp Resort is at risk.
2. **Company** – MG Goczał Sp. z o.o., headquartered in Zator, address: ul. Oświęcimska 35, 32-640 Zator, registered in the Register of Entrepreneurs by the District Court for Kraków – Śródmieście in Kraków, XII Economic Department under the number KRS: 0000970405, NIP: 5492467107, REGON: 521948419, share capital: PLN 100,000.00, owner of the Western Camp Resort in Zator.
3. **Western Camp** – The Western Camp Resort in Zator (ul. Oświęcimska 35).
4. **Personnel or Staff Member** – Any person providing work/services within Western Camp, regardless of the basis of employment (i.e., employment contract, civil contract, internship agreement, volunteer work, subcontracting).
5. **Coordinator** – A Staff Member authorized by the Company to coordinate actions related to the application of the Standards and to undertake responses.
6. **Minor** – Any person under the age of 18 staying within Western Camp.
7. **Minor Abuse** – A situation where the well-being of a Minor is threatened or violated, especially the commission of a criminal act to the detriment of the Minor.
8. **Legal Guardian of the Minor** – A parent or legal representative of the Minor.
9. **Response** – Actions taken by the Company or its Personnel aimed at protecting the well-being of the Minor in the event of confirmed or justified suspicion of Minor Abuse.
10. **Response Register** – A register maintained by the Company documenting every instance of a Response.

#### II. General Principles

1. Every Minor should be treated with respect for their dignity. Any form of Minor Abuse is unacceptable.
2. The Company, in accordance with legal requirements and to the extent provided by law, verifies Personnel Members in relevant registers before allowing them to perform activities involving contact with Minors.
3. Personnel must respond in the event of confirmed or justified suspicion of Minor Abuse, in accordance with the principles outlined in these Standards.

4. Personnel are required to familiarize themselves with these Standards. Confirmation of this is provided by a written statement from the Staff Member acknowledging familiarity with the Standards.
5. The Company may organize additional training activities for Personnel authorized to perform activities involving contact with Minors.

### **III. Identification Procedures of Minors Staying at Western Camp and Their Relationship with the Adult They Are Accompanying**

Identification of the Minor and their relationship with the adult accompanying them at Western Camp is carried out as follows:

1. The adult is asked about the identity of the Minor and their relationship with the Minor (the Minor's ID or another document confirming that the adult has the right to care for the Minor may be requested).
2. In the absence of documents indicating the relationship between the Minor and the adult, both the adult and the Minor should be asked about this relationship.
3. If the adult is not the parent or legal guardian of the Minor, they should be asked if they have a document showing the parents' (guardians') consent for the trip with the Minor (e.g., a written statement).
4. If the adult does not have a document of parental (guardian) consent, they should be asked to provide the phone number of the parents (guardians) to call and confirm that the Minor is at Western Camp with an adult other than a parent/legal guardian with the knowledge and consent of the parents/legal guardians.

### **IV. Principles of Safe Relationships between Minors and Personnel**

1. In interactions with a Minor, they should be treated with respect, and communications should be appropriate to their age and level of development. It is unacceptable to use gestures or communications that manifest physical, psychological, or any other dominance over the Minor (prohibited dependence), including intimidation, threats, or coercion.
2. Personnel are required to apply the principle of equal treatment of Minors, regardless of gender, origin, social status, etc.
3. Personnel should refrain from physical contact with the Minor, except in justified circumstances – such as providing first aid, protecting against threats to the Minor's life or health, demonstrating the correct use of attractions or devices at Western Camp – when such contact is necessary and does not lead to Minor Abuse. Under no circumstances may the physical integrity of the Minor be violated, e.g., by pushing, shoving, tickling, or inappropriate or indecent touching.
4. Situations where a Staff Member is alone with a Minor, particularly in areas not covered by monitoring, should be avoided. If possible, during direct contact between a Staff Member and a Minor, the Legal Guardian of the Minor, another Staff Member, or an appointed adult witness should be present – except in situations justified by special circumstances (e.g., rescue operations in a situation threatening the life or health of the Minor).

## **V. Principles of Responding**

1. Anyone present at Western Camp who witnesses Minor Abuse or suspects Minor Abuse must report it to any (nearest) Staff Member or at the Western Camp information point.
2. The Coordinator's details (name, surname, phone number, email) are provided to the Personnel.
3. A Staff Member to whom a case or suspicion of Minor Abuse is reported or who personally observes such circumstances is required to: a) Take necessary actions to eliminate behavior that may constitute Minor Abuse, including drawing attention to the person responsible for such behavior. b) Immediately notify the Coordinator, who will decide whether to call the appropriate services (police, ambulance).
4. In events requiring immediate action, including life-threatening or health-threatening situations for the Minor, the witnessing Staff Member will personally notify the services, e.g., by calling 112, and immediately inform the Coordinator.
5. In cases of confirmed Minor Abuse, the Coordinator will decide whether to inform the Minor's Legal Guardian. If necessary, the Coordinator will also inform the relevant institution (police, prosecutor's office, social welfare center, family court) of the obligation to report the suspected Minor Abuse.
6. If the Response relates to a prohibited act, the Coordinator will file a report of suspected criminal activity to the detriment of the Minor.
7. If the perpetrator of Minor Abuse is the Minor's Legal Guardian or if the Legal Guardian is not interested in helping the Minor, downplays the incident, or otherwise fails to support the abused Minor, the Coordinator will file a request with the family court or another authorized institution to review the family's situation.
8. If the perpetrator of Minor Abuse is a Staff Member, the person will be immediately removed from all forms of contact with Minors until the matter is resolved.
9. If the event requiring a Response occurs in an area covered by monitoring, the footage will be secured.
10. A note will be made documenting every Response, which will be included in the Response Register. The note will be signed by the Coordinator and the Staff Member to whom the case or suspicion of Minor Abuse was reported or who personally observed the circumstance.
11. The Response Register will be kept at the Company's headquarters in a manner ensuring the confidentiality of the data contained therein for no longer than the period required by law.

## **VI. Rules for Using Electronic Devices with Internet Access; Procedures for Protecting Minors from Harmful Content and Online Threats and Content Recorded in Other Forms**

1. Due to the nature of Western Camp, the risk of exposing a Minor to threats related to harmful content is minimal. Services provided to Minors do not require the use of the Internet by Minors.
2. However, considering that Western Camp has a network infrastructure enabling Internet access during the visit, the Company informs that it uses appropriate technical security measures, including safe, regularly updated software.

## **VII. Evaluation and Update of Standards**

1. These standards are subject to regular review and updates to ensure they meet current needs and comply with applicable law.
2. Reviews are conducted at least once every two years.
3. The findings of the review must be documented in writing.

## **VIII. Rules and Methods of Making the Standards Available**

1. The content of the Standards is posted on the website [www.westerncamp.pl](http://www.westerncamp.pl) and available for review at the Western Camp reception.
2. A summarized version of the Standards intended for Minors is posted on the website [www.westerncamp.pl](http://www.westerncamp.pl) and displayed in visible locations within Western Camp (Western Camp reception).

These standards are effective from August 15, 2024.